

## Permission Form Procedure for Studio Use After Working Hours

Dear INAR and INAR GRAD students,

You can fill in the form below to request studio use permission for after working hours (after working hours = 5.30 PM - 10 PM):

[farch.yasar.edu.tr/afterhours](http://farch.yasar.edu.tr/afterhours)

1. Each student must fill in the form individually.
2. Students will be checked regularly by the security of the university.
3. If you do not have permission granted by this form, you will not be able to work in the studio.
4. You must keep the studio environment clean.
5. Students cannot stay in the studios later than 10 PM.
6. You must submit the permission form before 4 PM if you would like to stay in the studios on the same day you are filling the form.
7. If you fill in the form after 4 PM, your submission will not be accepted and you will not be sent to the university staff for that day.
8. If you plan to use studios on Saturdays, you must submit the permission form before 4 PM on Fridays latest.
9. You are not allowed to use studios on Sundays.

You may contact Res.Assist. Duhan Ölmez ([duhan.olmez@yasar.edu.tr](mailto:duhan.olmez@yasar.edu.tr)) or Begüm Sena Önal ([begum.onal@yasar.edu.tr](mailto:begum.onal@yasar.edu.tr)) if you encounter any difficulties with the online permission form.